

**GROWTH SCRUTINY COMMITTEE  
AGENDA**

**Wednesday 5<sup>th</sup> September 2018 at 10am**  
**in the Council Chamber, The Arc, Clowne**

<b>Item No.</b>		<b>Page No.(s)</b>
	<b>PART 1 – OPEN ITEMS</b>	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:  a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items  and, if appropriate, withdraw from the meeting at the relevant time.	
4.	To approve the minutes of a meeting held on 25 <sup>th</sup> July 2018.	3 to 8
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	9 to 14
6.	Corporate Plan Targets Performance Update; Quarter 1 - April to June 2018.	15 to 22
7.	Scrutiny Committee Work Programme 2018/19.	23 to 28

**PART B – INFORMAL**

The formal meeting of the Growth Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.

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|----|--|--|
| 8. | Review Work – Review of Income Generation. |  |
|----|--|--|

## **GROWTH SCRUTINY COMMITTEE**

Minutes of a meeting of the Growth Scrutiny Committee of the Bolsover District Council held in the Council Chamber, the Arc, Clowne, on Wednesday 25<sup>th</sup> July 2018 at 1000 hours.

### **PRESENT:-**

Members:-

Councillor K. Reid in the Chair

Councillors A. Anderson, P. Barnes, G. Buxton, T. Connerton, M. Dixey.

Officers:- D. Swaine (Chief Executive Officer), K. Hanson (Joint Strategic Director – Place), G. Galloway (Joint Head of Property and Commercial Services), D. Clarke (Joint Head of Service Finance and Resources), K. Apps (Joint Housing Strategy and Growth Manager) (to Minute No. 0190), C. Fridlington (Planning Manager) (to Minute No. 0189), J. Wilson (Scrutiny & Elections Officer) and A. Bluff (Governance Officer).

### **0183. APOLOGIES**

Apologies for absence were received on behalf of T. Alexander, S. Statter, D.S. Watson and J. Wilson.

### **0184. URGENT ITEMS OF BUSINESS**

There were no urgent items of business to consider.

### **0185. DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **0186. MINUTES – 27<sup>TH</sup> JUNE 2018**

Moved by Councillor A. Anderson and seconded by Councillor K. Reid

**RESOLVED** that the Minutes of a Growth Scrutiny Committee held on 25<sup>th</sup> July 2018 be approved as a correct record.

### **0187. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE**

Due to the summer recess, the next List of Key Decisions and Items to be considered in private document would be published on 10<sup>th</sup> August 2018.

## **GROWTH SCRUTINY COMMITTEE**

Moved by Councillor A. Anderson and seconded by Councillor K. Reid  
**RESOLVED** that the update be noted.

### **0188. DRAFT LOCAL ENFORCEMENT PLAN (PLANNING)**

Committee considered a report regarding a draft Local Enforcement Plan in relation to Planning. A copy of the draft Plan was appended to the report.

The National Planning Policy Framework (NPPF) stated that effective enforcement was important as a means of maintaining public confidence in the planning system and local planning authorities should act proportionately in responding to suspected breaches of planning control.

Enforcement action was discretionary and a Local Enforcement Plan was not a statutory requirement, however, the NPPF stated that local planning authorities should consider publishing a Local Enforcement Plan to manage enforcement proactively in a way that was appropriate to their area. The Plan should set out how the planning authority would monitor the implementation of planning permissions, investigate alleged cases of unauthorised development and take action where it was appropriate to do so. It should also be consistent with Government guidance on best practice in respect of planning enforcement, the Regulator's Code and the Council's existing and emerging corporate enforcement policies.

The Council's draft Local Enforcement Plan sets out key points and service standards that officers considered specific, measurable, achievable and realistic. The service standards had been designed to facilitate prompt investigation of suspected breaches of control and encouraged making timely decisions on how to progress individual cases.

Committee was invited to review the draft Local Enforcement Plan and provide any comments which would be considered by Planning Committee and then Executive. A public consultation exercise would then be carried out to raise awareness of the document and the Council's work on planning enforcement more generally.

A Member requested that a paragraph be added to the document informing customers on how they could obtain further information regarding boundary lines. The Chief Executive Officer welcomed the Member's point and agreed that this would be helpful to include in the document.

Moved by Councillor A. Anderson and seconded by Councillor P. Barnes  
**RESOLVED** that subject to a paragraph being added which informed customers on how they could obtain further information regarding boundary lines, the draft Local Enforcement Plan (Planning) be noted.

The Planning Manager left the meeting.

## **GROWTH SCRUTINY COMMITTEE**

### **0189. GROWTH STRATEGY UPDATE (PRESENTATION)**

Committee considered a presentation which provided an update on the Council's Growth Strategy.

Through the Growth Strategy and the Corporate Plan 2015-2019, the Council had established three strategic priorities to unlock its growth potential;

- 1) Supporting Enterprise: maintaining and growing the business base,
- 2) Enabling Housing Growth: increasing the supply, quality and range of housing to meet the needs of a growing population and support economic growth,
- 3) Unlocking Development Potential: unlocking the capacity of major employment sites.

These three key themes interlinked with the Council's Economic Development & Housing Strategy, which in addition also addressed; maximising employment, skills & training, town centre development and developing/supporting rural & the visitor Economy.

Work was being undertaken on various project/strands to help deliver on both of the strategies and the presentation focused on the progress on delivery of these additional themes.

#### **Business Support;**

- Business Engagement – sign posting, networks, advisors, Sheffield City Region and D2N2 Growth Hubs,
- LEADER – 7 local projects have been granted £332,412 to create 39½ jobs,
- Business Growth Fund – supported 9 businesses with £71,200 to create 15.6 jobs; with extra £97,717 awarded to 11 other projects,
- D2 Energy Efficiency – 7 local projects have been supported with £47,000 and to save 103 carbon tonnes,

#### **Housing Growth;**

- Working with developers to deliver sites such as Keepmoat at Brookvale (which has been incredibly successful), B@home and Dragonfly,
- Bringing forward empty properties, for example, the Station Hotel in Creswell had delivered 15 apartments working with Action Housing, Homes England and the owner,
- The former Miners Welfare in Creswell had been purchased by Action Housing to deliver 11 apartments.

These properties had created income to the Authority with regard to new homes bonus and council tax and also wider social benefits in relation to the apartments in Creswell for people who required a one bedroom property due to universal credit, welfare reforms and the Homelessness Reduction Act.

#### **Unlocking sites;**

- A development team approach had been established for major site developments (Major sites included the former Coalite site, Clowne Garden Village and Sherwood Lodge),
- The Developer Forum was well established and was a way of working with the development industry; modular construction had been discussed at the last meeting and the Government was pushing for this type of development,

## **GROWTH SCRUTINY COMMITTEE**

- A Bolsover District Sector Analysis report had been published and was on the Council's website. This looked at what worked well in Bolsover, which sectors were growing and what areas were potential for further development. This information could be used for investment propositions in the future.
- The Council's **InvestBolsover** website provided a wealth of information on development opportunities.

### **High Street Working Group & Regeneration Frameworks progress (1);**

- A High Street Working Group had been established in spring 2017 and was led by the Portfolio Holder for Town Centre Renewal, Media & Marketing, with support from the Joint Head of Service for Economic Development and officers from Economic Development, Planning, Partnerships, Property and Finance to ensure a multi-disciplined team,
- 'Walkabouts' around the four market town centres of Clowne, Bolsover, Shirebrook and South Normanton had taken place with local Members,
- Presentations had been delivered to Members regarding the Local Plan Retail and Town Centres Study,
- Delivery of Shirebrook Market Place Enlivenment scheme will raise the aspiration for the area and link in to other work done in the area,
- Identify measures to support the high streets and opportunities to improve gateways and marketing/promotion,
- Working with Derbyshire County Council and D2N2 regarding town centres programmes/projects,
- D2N2 Infrastructure Plan was being prepared,
- Derby and Derbyshire Business Rates Pilot being launched in August with three strands;
  - Strand 1 – Business Support,
  - Strand 2 – Feasibility / Enabling Delivery studies,
  - Strand 3 – Quality of Place interventions - 3a) looking at public realm works and 3b) having a direct impact on business rates (intervention to help business succeed).

### **Bolsover Tourism and Marketing;**

Working with key partners (Marketing Peak District and Derbyshire (MPDD) and Chesterfield Area Partnership (hosted by Chesterfield Borough Council (Visitor Information Centre)), promoting tourist destinations, leisure destination activities, culture and heritage, towns and villages, events and activities, accommodation and retail destinations.

Marketing Peak District and Derbyshire were the official tourist board and destination marketing organisation for the Peak District and Derbyshire promoting the area nationally and internationally to grow and support the visitor economy. They had recently developed an app which allowed visitors to download 3 – 5 - 7 day visits. Recent promotions on behalf of the Authority were Creswell Crags, Bolsover Castle and Hardwick Hall.

### **Chesterfield Area Partnership;**

The Chesterfield Area Partnership (hosted by Chesterfield Borough Council) were partners with MPDD delivering marketing campaigns and raising the local tourism profile via online marketing. They ensured that Bolsover District tourism businesses were included in any promotional work.

## GROWTH SCRUTINY COMMITTEE

### **Bolsover District Council;**

In order to attract the calibre of developments the Council aspired to, there was recognition that the area needed a powerful brand which conveyed both the historic elements to the area combined with aspirations for a highly skilled, high growth inclusive economy.

The Council secured funding for Bolsover Town through the European Regional Development Fund (ERDF) Economic Infrastructure project which delivered the following;

- **Discover Bolsover** brand:- this provided legacy material to be used across the District to support work currently undertaken for tourism promotions and marketing by the various organisations,
- Uplift of public realm using high quality natural materials (e.g., associated seating and interpretation boards etc),
- A programme of events to stimulate local business growth through increased footfall:- Food and Drinks Festival, Antiques Fair, Christmas Festival, Town Jewel Awards. The Food and Drinks Festival and the Christmas Festivals continued to occur as annual events.

The Council had produced four town centre visitor guides as direct promotion of the District to residents, visitors and tourists. These guides may be expanded on in the future to cover all parishes in the District. A number of promotional films were currently being prepared to also help promote the District and an events guide would be produced in 2019.

There was wider support for the District through Derbyshire County Council and D2N2. The Visit. Sleep. Cycle. Repeat Destination Plan used opportunities for leisure cycling with the objective to grow overnight stays, encourage visitors to explore further and to support the growth of tourism and cycling-related businesses. The Plan set out the potential and what needed to be done over the next five years but also looked beyond to 2027.

The D2N2 Visitor Accommodation Strategy 2017 was commissioned to research the current state of and future possibilities for visitor accommodation in the D2N2 Local Enterprise Partnership area. The study provided a robust assessment of the future opportunities for visitor accommodation development across Derbyshire and Nottinghamshire and the requirements for public sector intervention to support and accelerate visitor accommodation development.

Members asked questions in relation to the LEADER and Business Growth Fund, the former Coalite site, progress on the four town centre frameworks, the D2N2 Infrastructure Plan timeline and whether there was a need for a dedicated tourism officer at the Council.

The Scrutiny and Elections Officer queried if the Council had a service level agreement in place with Marketing Peak District and Derbyshire and the Chesterfield Area Partnership as Members were aware there was no dedicated tourism officer at the Council. The Strategic Director – Place agreed to follow this up and report back to Committee.

Moved by Councillor K. Reid and seconded by Councillor P. Barnes  
**RESOLVED** that the presentation be noted.

The Joint Housing Strategy and Growth Manager left the meeting.

## **GROWTH SCRUTINY COMMITTEE**

### **0190. SCRUTINY COMMITTEE WORK PROGRAMME 2018/19**

Committee considered their Work Programme 2018/19.

Moved by Councillor K. Reid and seconded by Councillor T. Connerton

**RESOLVED** that the Work Programme be noted.

The formal part of the meeting concluded at 1100 hours and Members then met as a working party to continue their review work. The working party concluded at 1135 hours.



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 10<sup>th</sup> August 2018**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance, Solicitor to the Council & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk). The list can also be accessed from the Council's website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council's website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader  
Councillor M. Dooley  
Councillor S.W. Fritchley  
Councillor H.J. Gilmour  
Councillor D. McGregor – Deputy Leader  
Councillor B.R. Murray-Carr  
Councillor M.J. Ritchie  
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council's website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

**The dates for meetings of Executive for 2018/19 are as follows:**

2018 – 10 <sup>th</sup> September	2019 - 7 <sup>th</sup> January
8 <sup>th</sup> October	18 <sup>th</sup> February
5 <sup>th</sup> November	4 <sup>th</sup> March
3 <sup>rd</sup> December	1 <sup>st</sup> April

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Medium Term Financial Plan</b>	Executive	10 <sup>th</sup> September 2018	Report of Councillor B. Watson - Portfolio Holder for Finance & Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraph 3
<b>Medium Term Financial Plan</b>	Executive	10 <sup>th</sup> September 2018	Report of Councillor B. Watson - Portfolio Holder for Finance & Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
<b>Fleet Vehicle Replacements</b>	Executive	10 <sup>th</sup> September 2018	Report of Councillor B.R. Murray-Carr – Portfolio Holder for Street Scene	Joint Head of Streetscene	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Alder House, Shirebrook</b>	Executive	10 <sup>th</sup> September 2018	Report of Cllr H Gilmour – Portfolio Holder for Housing and Community Safety	Joint Strategic Director - Place	No	Exempt – Paragraph 3
<b>BDC Contact Centre Team Restructure</b>	Executive	10 <sup>th</sup> September 2018	Report of Councillor D. McGregor – Deputy Leader and Portfolio Holder for Corporate Governance	Joint Strategic Director - People	Yes	Exempt – Paragraph 1
<b>Safe and Warm Works to Orchard Close and Sandhills Road, Bolsover</b>	Executive	10 <sup>th</sup> September 2018	Report of Cllr H Gilmour – Portfolio Holder for Housing and Community Safety	Joint Head of Housing and Community Safety	Yes	Open
<b>Asbestos Removal and re-roofing to Hides Green, Bolsover</b>	Executive	10 <sup>th</sup> September 2018	Report of Cllr H Gilmour – Portfolio Holder for Housing and Community Safety	Joint Head of Housing and Community Safety	Yes	Open
<b>Asbestos removal and re-roofing to The Paddock, Bolsover</b>	Executive	10 <sup>th</sup> September 2018	Report of Cllr H Gilmour – Portfolio Holder for Housing and Community Safety	Joint Head of Housing and Community Safety	Yes	Open

## **SCHEDULE**

### **SCHEDULE 12A**

#### **ACCESS TO INFORMATION: EXEMPT INFORMATION**

##### **PART 1**

##### **DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
  2. Information which is likely to reveal the identity of an individual.
  3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
  4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
  5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
  6. Information which reveals that the authority proposes –
    - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
    - (b) To make an order or direction under any enactment.
  7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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**Bolsover District Council**

**Growth Scrutiny Committee**

**5<sup>th</sup> September 2018**

<p><b>Corporate Plan Targets Performance Update – April to June 2018</b> <b>(Q1 – 2018/19)</b></p>
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**Report of the Information, Engagement & Performance Manager**

This report is public

**Purpose of the Report**

- To report the quarter 1 outturns for the Corporate Plan 2015-2019 targets.

**1 Report Details**

1.1 The attached contains the performance outturn for targets which sit under the 'unlocking our growth potential' aim as of 30<sup>th</sup> June 2018. (Information compiled on 15/08/18)

1.2 A summary is provided below:

**1.3 Unlocking our Growth Potential**

- 14 targets in total (3 targets achieved previously – G02, G04 and G14)
- 9 targets on track
- 1 target is extended
- 1 target has been achieved:

*G06 - Undertake statutory public consultation on the Local Plan (Strategic Policies and Site Allocations) in line with the adopted Local Development Scheme timetable by July 2017. Consultation undertaken.*

**2 Conclusions and Reasons for Recommendation**

2.1 Out of the 14 targets 9 are on track, 1 target achieved this quarter, 1 extended and 3 have been achieved (previously).

2.2 This is an information report to keep Members informed of progress against the corporate plan targets noting achievements and any areas of concern.

**3 Consultation and Equality Impact**

3.1 Not applicable to this report as consultation was carried out on the original Corporate Plan.

#### **4 Alternative Options and Reasons for Rejection**

- 4.1 Not applicable to this report as providing an overview of performance against agreed targets.

#### **5 Implications**

##### **5.1 Finance and Risk Implications**

- 5.1.1 No finance or risk implications within this performance report.

##### **5.2 Legal Implications including Data Protection**

- 5.2.1 No legal implications within this performance report.

##### **5.3 Human Resources Implications**

- 5.3.1 No human resource implications within this performance report.

#### **6 Recommendations**

- 6.1 That progress against the Corporate Plan 2015-2019 targets be noted.

#### **7 Decision Information**

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC:</i> <i>Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> <i>NEDDC:</i> <i>Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>Has the relevant Portfolio Holder been informed</b>	Yes
<b>District Wards Affected</b>	N/A
<b>Links to Corporate Plan priorities or Policy Framework</b>	Links to all Corporate Plan 2015-2019 aims and priorities

## 8 Document Information

Appendix No	Title	
1.	Corporate Plan Performance Update – Q1 April to June 2018	
Background Papers		
All details on PERFORM system		
Report Author		Contact Number
Kath Drury, Information, Engagement and Performance Manager		01246 242280

Report Reference –

**Bolsover District Council**  
**Corporate Plan Targets Update – Q1 April to June 2018**

**Status key**

	On Track	The target is progressing well against the intended outcomes and intended date.
	Achieved	The target has been successfully completed within the target date.
	Extended	The date for completion of this target has been formally extended by SAMT and/or Members.

**Aim – Unlocking our Growth Potential**

Key Corporate Target	Directorate	Status		Progress					Target Date
G 01 - Through the use of Key Account Management develop a relationship with a minimum of 50 local businesses by March 2019.	Place	On track		Q1. 129 Business engaged to date. The team has worked with an increasingly varied type of business this Quarter (Chameleon School of Construction, J K Powell, Penny Hydraulics, F G Architecture, Prospect Garage, Ethos, Raven House Farm, Vaughan Hallam), and has seen an increase in the number of businesses enquiring about premises, land and developments. We responded to 33 business enquiries, including 20 Business Growth Fund/LEADER grant enquiries. The regular joint LEP Crossover Advisor Forum was attended, and officers were updated on current financial assistance for businesses.					Sun-31-Mar-19
G 03 - Optimise business growth (as measured by gross NNDR) by £2.5m by March 2019	People Place	On track		Accumulatively for the corporate plan period we have optimised business growth by £4,728,976					Sun-31-Mar-19
				Financial Year	Baseline	Out-turn	Difference	% Change	
				2017/18	62,345,477	63,528,906	+1,183,429	+1.8%	
				2016/17	54,800,120	58,345,667	+3,545,547	+6.5%	
				2015/16	54,800,120	55,349,581	+549,461	+1.0%	
				31/03/15	54,800,120				

Key Corporate Target	Directorate	Status		Progress	Target Date
G 05 - Through the Bolsover North East Derbyshire LEADER Approach collectively support the creation of 65 sustainable jobs in the combined programme area by December 2020.	Place	On track		<p>Q1: The current programme total (subject to exchange rate) is £1,123,728. 15 projects are now contracted for £609,884.35 grant, £1,016,520.04 match funding and to create 44.5FTE jobs. 8 projects were approved in the quarter: Glapwell Football Ground, Speetley Equestrian, Stainsby Festival Renewal, Lime Tree Care Ltd, Carlton Woodmill Ltd (all BDC area), W Halford &amp; Son, Deer Park Play Area and J E Seals &amp; Son (all NED). 7 full applications totalling £266,179 (aiming to create 20.37 jobs) are undergoing pre-appraisal checks and a further 8 endorsed Expressions of Interest are currently being developed into full bids, seeking £339,612 and anticipating 8.28 jobs.</p> <p>Based on the contracted job creation (contractual obligation) of 44.5FTE jobs, plus the 20.37FTE identified in full applications pre-approval plus the 8.28FTE at Expression of interest stage, we expect to create 73.15FTE jobs, although this is all subject to thorough appraisal/approval.</p>	Thu-31-Dec-20
G 06 - Undertake statutory public consultation on the Local Plan (Strategic Policies and Site Allocations) in line with the adopted Local Development Scheme timetable by July 2017.	Place	Achieved		<p>Q1: Local Plan consultation undertaken between May - June 2018 Submission -programmed by end July 2018</p>	Sat-30-Jun-18
G 07 - Submit Local Plan (Strategic Policies and Site Allocations) for	Place	Extended		<p>Q1: On track to submit the Plan by end of July 2018 in line with adopted timetable.</p>	Tue-31-Jul-18

Key Corporate Target	Directorate	Status		Progress	Target Date
examination by the Planning Inspectorate by November 2017.					
G 08 - Process all major planning applications 10% better than the minimum for special measures per annum.	Place	On track		Q1 - 100% (6 out of 6 applications for major development determined within statutory deadline or agreed extension of time)	Sun-31-Mar-19
G 09 - Deliver a minimum of 100 new Council properties by March 2019.	Place	On track		<p>Q1 2018: Fir Close Shirebrook (8 units) work completed. Derwent Drive, Tibshelf work completed (12 units) and Hilltop Avenue Shirebrook (37 units) work approaching completion. Phase 2 properties, mainly new sites around Pinxton and South Normanton started March 2018. Agreed to purchase 13 properties in Bolsover from a developer.</p> <p>Blackwell Hotel site (6 units) and Rogers Avenue (7 units) completed previously.</p> <p>Total B @ Home properties in progress is 92 plus purchased one former RTB property. Also considering purchasing S.106 Units from developer. Outline plans for Stage 2 have been reported to Members. To date - 33 units completed</p>	Sun-31-Mar-19
G 10 - Enable the development of at least 1,000 new residential properties within the district by	Place	On track		<p>Q1 – Outturn for 2018/19 to be reported at year-end.</p> <p>2015/16 – 326 2016/17 – 293 2017/18 = 252</p>	Sun-31-Mar-19

Key Corporate Target	Directorate	Status		Progress	Target Date
March 2019.				Corporate plan period to date = 871 residential properties. Lead officer expecting this target to be reached/exceeded.	
G 11 - Through a programme of targeted refurbishment bring 15 empty private sector properties back into use per annum.	Place	On track		<p>Q1 - 0 empty properties purchased and 0 properties converted back into habitable dwellings by Council's empty property partner Action Housing.</p> <p>10 of the 15 flats at The Station Hotel have now been occupied, the remaining 5 are in the process of being rented out by Action Housing. Action Housing are in the process of renovating the Miners Welfare in Creswell into 11 flats, these should be ready to let out by December 2018.</p> <p>The Empty Property Officer has promoted the reduced rate VAT scheme that is available to owners of empty properties, this has resulted in 1 property being brought back into use.</p> <p>Partnership work between the Empty Property Officer and the Planning Enforcement Team has resulted in a long term problematic empty property being sold at auction, this will hopefully see the property brought back into use within the next year.</p> <p>A Landlord event was held in May, which was attended by over 60 Landlords. A number of presentations were given including advice on bringing empty properties back into use. A further event is being arranged for September in partnership with the DWP to give advice to Landlords in relation to Universal Credit, to try and help Landlords help tenants to sustain their tenancies, to avoid properties becoming empty.</p>	Sun-31-Mar-19
G 12 - Achieve an increase of £850,000 in additional New	Place	On track		<p>Q1: The additional amount of NHB being received during 2018/19 is £256,857</p> <p>2015/16 = £227,154</p>	Sun-31-Mar-19

Key Corporate Target	Directorate	Status	Progress	Target Date
Homes Bonus from the government by March 2019.			<p>2016/17 = £265,993  2017/18 = £191,202  2018/19 = £256,857</p> <p>Total = £991,206  Target to be signed off as 'achieved' at Q4.  Additional information - The joint Enforcement Procedure has been agreed by Executive and this will be used to target nuisance empty properties which will support NHB.</p>	
G 13 - Work with partners to deliver an average of 20 units of affordable homes each year.	Place	On track	<p>Q1 - No affordable units have been delivered in quarter 1. An annual figure will be provided at the end of the year 2018/19.</p> <p><b>To review target at Q2.</b></p>	Sun-31-Mar-19

**Bolsover District Council**

**Growth Scrutiny Committee**

**5<sup>th</sup> September 2018**

<b>Scrutiny Committee Work Programme 2018/19</b>
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**Report of the Scrutiny & Elections Officer**

This report is public

**Purpose of the Report**

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2018/19.

**1 Report Details**

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2018/19 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes will be submitted agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.

**2 Conclusions and Reasons for Recommendation**

- 2.1 This report sets the formal Committee Work Programme for 2018/19 and the issues identified for review.
- 2.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Corporate Plan Ambitions.
- 2.3 Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

### **3 Consultation and Equality Impact**

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 3.3 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

### **4 Alternative Options and Reasons for Rejection**

- 4.1 There is no option to reject the report as Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

### **5 Implications**

#### **5.1 Finance and Risk Implications**

- 5.1.1 None from this report.

#### **5.2 Legal Implications including Data Protection**

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added to/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

#### **5.3 Human Resources Implications**

- 5.3.1 None from this report.

### **6 Recommendations**

- 6.1 That Members note this report and the Programme attached at Appendix 1. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.

## 7 Decision Information

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <i>BDC:      Revenue - £75,000    <input type="checkbox"/></i> <i>Capital - £150,000    <input type="checkbox"/></i> <i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000    <input type="checkbox"/></i> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No
<b>Has the relevant Portfolio Holder been informed</b>	N/A
<b>District Wards Affected</b>	All
<b>Links to Corporate Plan priorities or Policy Framework</b>	All

## 8 Document Information

Appendix No	Title
1.	Work Programme 2018/19
<b>Background Papers</b> (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Previous versions of the Committee Work Programme.	
Report Author	Contact Number
Joanne Wilson, Scrutiny & Elections Officer	2385

**Growth Scrutiny Committee**

**Work Programme 2018/19**

**Vision: To enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District**

**Corporate Aim: Unlocking our Growth Potential**

**Formal Items – Report Key**

Performance Review	Policy Development	Policy/Strategy/ Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
30 <sup>th</sup> May 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Agreement of Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Scoping of Review Work</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Review of Income Generation – Draft Final Report</li> </ul>	Scrutiny & Elections Officer
27 <sup>th</sup> June 2018	Part A – Formal	<ul style="list-style-type: none"> <li>Growth Strategy Update Q3 &amp; Q4 2017/18 (Deferred Item from 30.05.18)</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Growth Performance Indicators Q3 &amp; Q4 2017/18 (Deferred Item from 30.05.18)</li> </ul>	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> <li>Work Programme 2018/19</li> </ul>	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> <li>Review Work – Review of Income Generation</li> </ul>	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> <li>Training Session – Analysis/Evidence Interpretation Skills</li> </ul>	Monitoring Officer/Legal Team

Date of Meeting	Items for Agenda		Lead Officer
25 <sup>th</sup> July 2018	Part A – Formal	• Draft Local Enforcement Plan (Planning)	Planning Manager
		• Growth Strategy Update (Presentation)	Joint Head of Economic Development/ Housing Strategy & Growth Manager
		• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work – Review of Income Generation (Approaches to Investment)	Scrutiny & Elections Officer
5 <sup>th</sup> September 2018	Part A – Formal	• Quarter 1 – Performance Update	Information, Engagement and Performance Manager
		• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
3 <sup>rd</sup> October 2018	Part A – Formal	• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
31 October 2018	Part A – Formal	• Quarter 2 – Performance Update	Information, Engagement and Performance Manager
		• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
28 <sup>th</sup> November 2018	Part A – Formal	• Growth Strategy Update Q1 & Q2 2018/19 – TBC	Information, Engagement and Performance Manager
		• Growth Performance Indicators Q1 & Q2 2018/19 – TBC	Information, Engagement and Performance Manager
		• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
23 <sup>rd</sup> January 2019	Part A – Formal	• Update on Bolsover Local Strategic Partnership/Sustainable Community Strategy (TBC)	Partnership Team
		• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review work	Scrutiny & Elections Officer
27 <sup>th</sup> February 2019	Part A – Formal	• Quarter 3 – Performance Update	Information, Engagement and Performance Manager
		• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
27 <sup>th</sup> March 2019	Part A – Formal	• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer
24 <sup>th</sup> April 2019	Part A – Formal	• Work Programme 2018/19	Scrutiny & Elections Officer
	Part B – Informal	• Review Work	Scrutiny & Elections Officer